



8 WEEK SUMMER PROGRAM 2010
(PRIVATE INSTRUCTION) *Piano*Voice*Acting*

Registration Guidelines:

- **Present students** of Lopez Studios, Inc. complete sections **A, B, D, E**
- **New students** complete sections **A, C, D, E**
- Registration Fee: **\$95 Per Student** (if registered after March 15, 2010)
- Tuition: **\$49 Per lesson** (all lessons are ½ hour each per week/concentration)
- Master Teacher Fee: **\$10 Additional Per Lesson** (Lopez Only)
- Materials Fee (*new students only*): **\$35** (for books, music, and curriculum)

A Name of Student Registered

Name _____ Age _____ Grade _____ Birthday _____
School _____ (Fall 2010)

Concentration(s) selected for 8 Week Program: **Piano * Voice * Acting** *Please Circle*

B Current Lopez Student Information

Name _____ Concentrations Taken Last Year: **Piano * Voice * Acting**
Level completed in Spring 2010 _____ (*piano only*) Yrs. Taken at Lopez Studios, Inc. _____
Instructor _____ Type of Program last Year: **Private * Group * Specialty**

C New Student Information

Parent/Guardian _____ Address _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Cell _____

Email _____ Emergency Contact _____ Phone _____

List any prior experience: _____

D Lesson Selection

8 weeks of private lessons are offered during the summer program. Students should select *a minimum of 3 weeks* by placing an "X" next to the week(s) you would like to have lessons scheduled. Lessons will only be given on **Tuesday, Wednesday, and Thursday from 4:00PM to 7:30PM.**

OVER

Please select the week(s) of private sessions you would like scheduled as well as the earliest and latest times the student is available. Please refer to the previous page for hours of operation.
All lessons will be given at the main office in Reston.

___ Week #1	July 6-8	Earliest Time _____	Latest Time _____	Day: T W TH
___ Week #2	July 13-15	Earliest Time _____	Latest Time _____	Day: T W TH
___ Week #3	July 20-22	Earliest Time _____	Latest Time _____	Day: T W TH
___ Week #4	July 27-29	Earliest Time _____	Latest Time _____	Day: T W TH
___ Week #5	Aug. 3-5	Earliest Time _____	Latest Time _____	Day: T W TH
___ Week #6	Aug. 10-12	Earliest Time _____	Latest Time _____	Day: T W TH
___ Week #7	Aug. 17-19	Earliest Time _____	Latest Time _____	Day: T W TH
___ Week #8	Aug. 24-26	Earliest Time _____	Latest Time _____	Day: T W TH

E Tuition and Payment Due

I. Registration Fee \$95 Total \$ _____ (if registered after March 15, 2010)
 II. Tuition Fee \$48 x _____ (# weeks chosen) x _____ (concentrations) Total \$ _____
 III. Master Teacher Fee \$10 x _____ (# weeks chosen) x _____ (concentrations) Total \$ _____
 IV. Materials Fee \$35 (new students only) Total \$ _____
 V. Add totals from I, II, III, IV **Grand Total \$ _____**

A 50% Deposit of the Grand Total is due at the time of registration. Balance will be due by June 1st 2009

Deposit Due At Registration \$ _____ Check # _____ CC _____ (complete below)

- All private lessons will be given at the studio office in Reston.
- There are no refunds or credits for lessons missed by student under any circumstances.
- Lessons missed by the instructor will be scheduled for a make-up. If a make-up is not possible, a credit will be given for returning students and a refund will be issued for non-returning students.
- Confirmation of the summer schedule will be given prior to the start of the program.
- Instructors are assigned based on availability and are not guaranteed.
- Any cancellations of lessons should be given as far in advance as possible. All students will be required to give adequate notice of such cancellation in advance by contacting the instructor using the following guidelines:
 - Sickness/Illness- 2 hour advanced notice of scheduled lesson
 - Schedule Conflict, Pre-arranged absence, or any other reason- 24 hour notice of scheduled lesson
 - Students who do not show for their scheduled private lesson without giving the above required notice will be charged a \$25 Cancellation Fee for each incident.
 - Curriculum and supplies needed for the lessons will be billed directly to the student for present students and will be deducted from the \$30 Materials fees for new students.
- Balances not paid by June 1st will be subject to a \$35 Late Fee. Music and material balances not paid within 7 days of the due date will also be subject to a \$35 Late Fee.
- Credit Card Payments may be debited up to 5 business days before due to allow time for processing.
- All deposits and registration fees are non-refundable.

I have read and agree to the following terms of the 8 Week Private Summer Program as stated above.

Student/Guardian _____ Date _____

Credit Card/Automatic Debit Authorization	
Card Holder _____	Account # _____
Card Type: Visa * MC * Amex * Discover	3 Digit Security Code _____ (located on back of cc)
Expiration ___/___/___	Authorized Signature _____
___ Charge Deposit Only	___ Charge deposits & remaining balance when due
Please indicate a payment option above (if not indicated, deposits and balance due will be debited)	